

Washington Academy Tuition Refund Plan Policy

Virtually all independent schools require full payment of tuition and other fees for the entire academic year; however Washington Academy understands that the tuition payment is substantial and does allow 60% payment by July 1st and 40% by November 1st. Independent school expenses are incurred on an annual basis and schools cannot refund charges paid or forgive unpaid obligations in the event a student leaves during the academic year. Washington Academy requires full payment of tuition and fees for the entire academic year, regardless of whether a student withdraws during the year.

However, to alleviate in part the financial difficulties caused when a student withdraws before the academic year has been completed, Washington Academy has a Tuition Refund Plan available. Parents must sign up and pay for the Tuition Refund Plan at the time of enrollment. Parents who elect not to participate in the Tuition Refund Plan will not receive any refund upon early withdrawal or dismissal of their student.

For purposes of the Tuition Refund Plan the BASIC FEE is defined as the annual charge made for tuition, room, and board less the required non-refundable deposit.

Plan Cost

The cost of the Tuition Refund Plan is \$1,000.00 payable upon enrollment.

Plan Benefits

Subject to the exceptions set forth below, in the event the student withdraws prior to the end of the year, the Tuition Refund Plan will refund up to 50% of unused portion of the Basic Fee if the student elects to withdraw.

This Plan does not apply to and no refund is available for any fee charged by Washington Academy other than the Basic Fee as defined above.

All outstanding charges owed to Washington Academy will be deducted from any refund due under the Tuition Refund Plan before payment is made. In addition, where a withdrawal falls within the exceptions set forth below, no refund will be made even though the parent has elected to participate in the Tuition Refund Plan.

Exceptions

No refund is allowed for any absence or early withdrawal or dismissal due to:

1. The use or possession of alcohol or any drug, narcotic or an agent which is similarly classed or has similar effects unless given by and while under the care and attendance of a legally qualified medical practitioner
2. Actions that would endanger other students, faculty, or staff,
3. Intentionally self-inflicted injuries,
4. Pregnancy, childbirth, or miscarriage
5. Boycotting of classes by the student
6. Insurrection, rebellion, riot, civil commotion, war or act of war, or any governmental order directed to the student,
7. Destruction of any school facility due to any cause whatsoever,
8. Inability of the school to operate and provide formal academic instruction, including closure for any reason, or
9. Being inducted or drafted into the Armed Forces including alternative duty as a conscientious objector.

In addition, no refund is available for reasons such as: a withdrawal or absence from class attendance for the balance of the academic year due to early completion of academic requirements, transferring to another school, early graduation, a student's temporary absence, expulsion or suspension, a change from resident to day status, or returning home for reasons other than medical. The Head of School reserves the right to determine when and if a refund is owed.