

To the parents or agent of _____,

Thank you for making a commitment for _____ to attend Washington Academy. We look forward to taking the best possible care of your daughter/son. In order to do this, we must receive timely information regarding his/her health and insurance coverage. These records are mandatory and must be on file at Washington Academy prior to your child arriving. Without them, we are unable to adequately treat your child and his/her attendance will be jeopardized.

PRIOR TO YOUR CHILD'S ARRIVAL, YOU MUST SEND, FAX or E-MAIL the following records:

- Health Records
 - Immunizations
 - Doctor's note allowing participation in sports (a general physical)
 - Proof of receiving a chicken pox vaccination or a note from your doctor stating that your child has had the disease

- Proof of Medical Insurance
 - Medical Insurance must be based in the United States or at least have an office in the United States.
 - You may purchase insurance from Washington Academy using the enclosed forms. 85% of our students use the Silver Plan of this program.

Failure to comply with returning the required documents could affect your child's enrollment status. Please help your student make a successful transition to Washington Academy by submitting these documents as soon as possible.

Sincerely,

Robin Moloff-Gautier
Director of Admissions and Residential Life

Washington Academy
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