

1. Students must have TOEFL & SAT or ACT scores before beginning the college search.
  - Current juniors returning as seniors should take care of this in the spring of their junior year.
  - New incoming seniors must either come with these scores or with their login information (user name & password) if they took the exam in their country and do not have printed scores.
2. Students coming to W.A. as seniors should
  - come with recommendations from previous teachers &/or addresses or email addresses of teachers who would be willing to be contacted for recommendations if necessary. Our teachers cannot be expected to write recommendations for students before the end of the first ranking period.
  - come with at least 8 original certified bank statements showing parents have enough funds to cover the cost of **at least one year** of college
  - come with at least 8 official transcripts for their high school years in their country
  - not come with the expectation that we will find them all the right schools; we will show them how to search & help them but it **is ultimately their responsibility**.
3. The Guidance Office adheres to the following procedure: after applying to 2 or 3 reach schools (schools that the student might want to attend but might not be able to get into,) students must apply to 2 happy schools and 2 safe schools before applying to more reach schools.
4. The Guidance Office must have access to the email address of the parents or an English-speaking relative or the agent's address to be able to determine from the start what the parents' expectations are for their students. We do not want to steer the students in a direction that the parents are not willing to support.

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TOEFL REGISTRATION NAME

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TOEFL REGISTRATION NUMBER

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TOEFL LOGIN NAME

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TOEFL PASSWORD

Contact information for either a parent, relative, or a college agent:

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